

Household Flood Plan



This pre-populated plan can be used as it is, or as a guide to help you create your own flood plan using one of our blank templates.

FLOOD PLAN CHECKLIST: ☒

- ☐ Fill in this plan and keep it up to date.
- ☐ Sign up to Environment Agency flood alerts and warnings and understand what they mean.
- ☐ Check your home insurance covers flooding.
- ☐ Investigate Property Flood Resilience (PFR) options (e.g. door barriers, air brick covers).
- ☐ Put important documents in a safe place, out of flood risk (e.g. passports, insurance documents, birth certificates).
- ☐ Make a flood kit using the checklist.

FLOOD KIT CHECKLIST: ☒

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| ☐ Torch (check batteries) | ☐ Mobile phone + phone chargers |
| ☐ Food and drinking water | ☐ Battery operated radio |
| ☐ Medication + First Aid Kit | ☐ Insurance documents |
| ☐ Toys for children and pets | ☐ Keys e.g. house, car |
| ☐ Rubber gloves and wellingtons | ☐ Purse/wallet (cash and cards) |

CONTACT LIST

PHONE NUMBERS

ADDITIONAL INFORMATION

Environment Agency Floodline	0345 988 1188	@EnvAgencyNW
Electricity North West	0800 195 4141	@electricityNW
Electricity Helpline	105	
National Grid	0800 111 999	@nationalgriduk
United Utilities (sewer flooding)	0345 672 3723	@unitedutilities
Local Council		
Lead Local Flood Authority (LLFA)		
Insurance Company		
Local radio station		
Evacuation centre		
Gauge Map monitoring station		https://www.gaugemap.co.uk/
Flood Warden		

PROPERTY FLOOD RESILIENCE (PFR) AND EQUIPMENT LIST

ITEM:	WHERE IT IS KEPT:	HOW TO INSTALL IT:

WHERE IS THE...?

Location of electricity cut off:

Location of water cut off:

Location of gas cut off:

Location of flood kit:

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Actions to take when a trigger warning is reached. This could be when you receive an Environment Agency flood alert or warning, or a Met Office weather warning:



Flood Alert

(Met Office: Yellow warning)

Flooding is possible.
Stay vigilant and make early preparations for a potential flood.

Monitor the situation. Check weather forecast and river levels, listen to local radio.

Locate flood kit, check it is complete and ready if needed.

Check reverse of sheet is completed and you know what to do if the situation gets worse.

Ensure that your property flood resilience is in working order and ready to install.

Alert no longer in force

Stand down.

Alert still in force/
escalated



Flood Warning

(Met Office: Amber warning)

Flooding is expected.
Immediate action is required to protect yourself and your property.

Continue to monitor the situation.

Move valuables, important documents, electrical equipment and furniture upstairs or to a high place.

Hang curtains over rails, roll up rugs and carpets and move upstairs.

Deploy property flood resilience e.g. air brick covers, door barriers.

Ensure family, neighbours and vulnerable people are alerted and pets moved to safety.

Move vehicles to high ground out of the flood risk area.



Severe Flood Warning

(Met Office: Red warning)

Severe flooding is expected.
Significant risk to life and property.
Prepare to evacuate and cooperate with emergency services.

Check on vulnerable family, friends and neighbours.

If safe to do so, turn off utility supplies (see reverse of this sheet).

Continue to monitor the situation using Floodline, local radio stations etc.

Evacuation is likely. Gather your flood kit and cooperate with the emergency services.

Ring 999 if you are in immediate danger.

If you live in an area where flash flooding occurs, there can be very little warning. It is best to be as prepared as possible at all times.

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FLOOD KIT CHECKLIST: ☒

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